



VIRGINIA CITY TOURISM COMMISSION
OPERATOR'S MONTHLY TRANSIENT LODGING TAX RETURN

Property Name:
Mailing address:
City, State, Zip:
Phone:
Email:

FOR THE MONTH & YEAR OF:

- 1. NUMBER OF ROOM NIGHTS AVAILABLE THIS MONTH (# OF ROOMS X DAYS IN THE MONTH) #
2. NUMBER OF TAXABLE ROOM NIGHTS OCCUPIED DURING THIS MONTH #
3. ENTER YOUR GROSS RENTAL REVENUE \$
4. ENTER ANY ADJUSTED RENTAL REVENUE FOR PRIOR MONTHS (ATTACH EXPLANATION) \$
5. ADD LINES 3 AND 4 \$
6. DEDUCT ANY ADJUSTED RENTAL REVENUE FOR PRIOR MONTHS (ATTACHED EXPLANATION) \$
7. THIS IS YOUR TOTAL REVENUE \$
8. ENTER 10% OF LINE 7 \$
9. 10% LATE PENALTY (IF ANY); 1 1/2% INTEREST (IF ANY) PER MONTH THERE AFTER \$
10. TOTAL AMOUNT DUE AND PAYABLE (ADD LINES 8 AND 9) \$

IMPORTANT: IF A CHANGE IN PROPRIETORSHIP ACCURES DURING THE MONTH YOU ARE REPORTING, PLEASE ATTACH A FULL STATEMENT

MAKE YOUR CHECK PAYABLE TO:
STOREY COUNTY TREASURER
ATTN: VCTC
P.O BOX 920
VIRGINIA CITY, NEVADA 89440
*Or if you prefer, we can now take your transient lodging tax payment and form on-line:
http://www.visitvirginiacitynv.com/about-virginia-city/resource-links.html

CERTIFICATE: The undersigned hereby certifies that the above and foregoing report is a true and correct statement of rental income received and tax collected and pursuant to applicable ordinances by the below named establishment for the period covered by this report.

Note: Per Storey County Ord 12-240, reporting your monthly transient lodging tax is mandatory, even if you are reporting \$0 income. Penalties and interest will be assessed on all delinquent payments. To avoid penalties, returns and remittances must be received no later than midnight of the 15th day of the month following the month you are reporting.

Signed / Title Date